


**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL  
DECISION**



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b>  23rd March 2020	<b>Ref No:</b> 87
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For Publication	
<b>Title/Subject matter:</b>	
To request that all Enforcement Officers , Environmental Health Officers , Trading Standards Officers in Environmental Health , Trading Standards and Licensing services be authorised under the Health Protection (Coronavirus, Business Closures) Regulations 2020	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	✓
(ii) in accordance with Council Policy	✓
<b>Equality Impact Assessment</b>	
[Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	Affects all Business types listed in Parts 1 and Part 2 of the Schedule listed in the Regulations
<b>Details of Operational Decision Taken (with reason )</b>	
The Health Protection (Coronavirus, Business Closures) Regulations 2020 require business types specified in the schedule to the regulations to close premises and businesses during the current Coronavirus emergency. In operation for 6 months from 2pm 21 <sup>st</sup> March 2020. The regulations allow for the authorisation of persons designated by the Secretary of State to take any such action necessary to enforce a closure or restriction imposed by regulation 2 of the said Regulations. Proceedings may be brought for offences under the regulations.	
To authorise designated Enforcement Officers , Environmental Health Officers , Trading Standards Officers in Environmental Health, Trading Standards and Licensing services under the Health Protection (Coronavirus, Business Closures) Regulations 2020	

Decision taken by:	Signature:	Date:
Executive Director or Chief/Senior Officer		23.03.2020
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**